



One Day Workshop and Training under Soft Skills Development and Capacity Building Programme for Law Students

“ How to Create C.V./ Resume and Interview Skill”

Date - 25 Nov 2021, Time - 1:00

VENUE : GOOGLE MEET

Organized by the Department of English, Govind Sarang Govt. Law College, Bhatapara, Chhattisgarh.

Patron and Principal

Dr. D. D. Prusty

Govind Sarang Govt. Law College, Bhatapara



Programme Convener

Dr. Nidhi Mishra

HoD English and Assistant Professor



ORGANIZING COMMITTEE

Organizing Secretary - Dr. A.L. Dhruwanshi

HoD Political Sc



Mr. Dev Prakash Dubey

Asst. Prof Law

Resource Persons

Smt. H.K. Patel.

Assistant Professor English.
Govt. P.D. College of Arts and Comm.
Raigarh, Chhattisgarh
Topic : "How to Create C.V./ Resume"



Smt. Pratima Agnihotri.

Lecturer in English and Foreign Languages
BMCC College and Kaveri College
Pune, Maharashtra
Topic : "Interview Skills"



Special Guest

Dr. Jaya Dwivedi.

Associate Professor English
Dept of Humanities
National Institute of Technology, Raipur

Free Registration :-

<https://forms.gle/njGsazLDDkQSm9F88>



Venue - Google Meet , Time - 1:00 pm
Join by 12.45

E Certificates after filling Feedback Form



कार्यालय प्राचार्य,
गोविंद सारंग शासकीय विधि महाविद्यालय, भाटापारा
जिला-बलौदाबाजार-भाटापारा पिन-493118

College
Code
1210

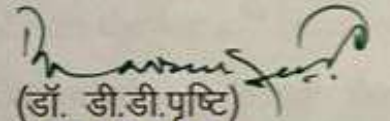
Phone No-07726-222912

Email-principalgovtlawcollege@gmail.com

भाटापारा, दिनांक: 22/11/2021

// आदेश //

महाविद्यालय के समस्त प्राध्यापकों एवं छात्र/छात्राओं को सूचित किया जाता है कि दिनांक 25.11.2021 को अंग्रेजी विभाग द्वारा One Day National Level Workshop and Training under Soft Skill Development and Capacity Building Programme – “ How to Create C.V. / Resume and Interview Skill ” समय – 1:00 बजे से गूगल मीट के द्वारा ऑनलॉईन आयोजन किया जा रहा है। अतः आप सभी कार्यक्रम में अनिवार्यतः उपस्थित रहें।


(डॉ. डी.डी.पूष्टि)
PRINCIPAL

Govind Sarang Govt. Law College Bhatapara
Dist. Baloda Bazar-Bhatapara (C.G.)



OFFICE OF THE PRINCIPAL
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Phone No-07726-222912

No. 247 /EST./2021

Email-principalgovtlawcollege@gmail.com

Bhatapara, Date: 02/12/2021

To,

Mrs. Pratima Agnihotri
Lecturer in English and Foreign Languages
BMCC and Kaveri College,
Pune, Maharashtra.

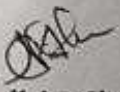
Subject : Letter of Appreciation

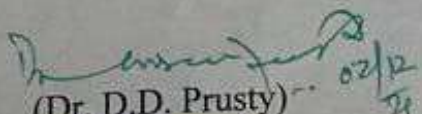
Dear Madam,

We feel ecstatic and record our sincere appreciation for your personal contribution as a Resource Person in our One Day National Level Workshop "How to Create C.V. / Resume and Interview Skill" under Soft Skill Development and Capacity Building Programme for Law students. Your lecture delivered on the topic "Interview Skills" (Technical Session II) on 25.11.2021 has enhanced the knowledge and vision of the students. We extend our gratitude for your esteemed presence.

Anticipating for your continued cooperation

Profound Regards


(Dr. Nidhi Mishra)
Programme Convener


(Dr. D.D. Prusty) 02/12/21
प्रभाती प्रमुख
गोविंद सारंग शासकीय विधि महाविद्यालय, भाटापारा
जिला-बलौदाबाजार-भाटापारा (उ.प्र.)



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No. 228/EST./2021

Email-principalgovtlawcollege@gmail.com

Bhatapara, Date: 22/11/2021

To,

Dr. Jaya Dwivedi
Associate Professor English
National Institute of Technology,
Raipur (C.G.)

Subject :- Invitation Letter for Inaugural Ceremony of the One Day Workshop as a Special Guest.

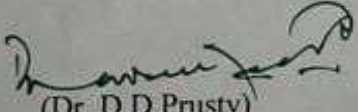
Dear Madam,

We are honoured and pleased to invite you as a Special Guest in Inaugural Ceremony of the One Day National Level Workshop and Training under Soft Skill Development and Capacity Building Programme – “ How to Create C.V. / Resume and Interview Skill ” Date – 25/11/2021 Time – 1:00 pm onwards, Venue – Google Meet.

As our Special Guest, the audience will look forward to hear a small speech of five to ten minutes within the spirit of the event. Everyone is certainly thrilled and excited to hear your thoughts and your take on this occasion. We genuinely hope that you honour us with your presence. Looking forward for your acceptance.

Profound Regards,


(Dr. Nidhi Mishra)
Programme Convener.


(Dr. D.D. Prusty)
I/C Principal

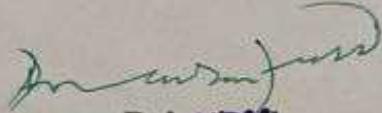
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Report

One Day National Level Workshop under Soft Skill Training and Capacity Building program on the topic "How to Create CV / Resume and Interview Skills" for Law Students was organized by the English Department of Govind Sarang Govt Law College, Bhatapara on 25.11. 2021 at 12:00 pm in coordination with IQAC of the College. The chief aim of the workshop was to teach students how to create their own Curriculum Vitae, Resume, Biodata. It also aimed to develop Interview Skills so as to face Interviewer confidently which will help them to increase their career prospects. Workshop was through online mode on the platform Google Meet. Program Coordinator was Dr. Nidhi Mishra, HoD English. The Resource Person were Dr. H.K. Patel, Assistant Professor English, Govt. P.D. Arts and Commerce College, Raigarh, Chhattisgarh. Second Resource Person was Mrs. Pratima Agnihotri, Lecturer in English and Foreign Languages, Kaveri College, Pune, Maharashtra. . Program started with introduction by the program coordinator. Welcome Note was delivered by Dr. A.L. Dhruwanshi, Assistant Professor Political Science, GSGLC. Then, special guest Dr. Jaya Dwivedi, Associate Professor English, National Institute of Technology, Raipur gave her valuable insights into the topic. Patron and Principal Dr. D.D. Prusty welcomed all the guests and gave short speech about the Interview skills and its importance for lawyers. In the First Technical Session, Resource person Mrs. H.K. Patel on her topic "How to Create C.V. / Resume" taught students how to write Covering Letter for applying any job. Then she described Bio Data, Resume and CV and difference between them. In Second Technical Session, Mrs. Pratima Agnihotri enumerated important traits for successful Interview. She also described essential qualities to nail down Interview for budding lawyers and law students. There was Question Answer session. After second technical session, students were asked to write CV

and Resume and submit it to the Program Coordinator. In the end of the program, Vote of Thanks was given by Dr. Nidhi Mishra and it concluded the program. In all 127 students all over the country had registered for the program. They belonged to various states like Chhattisgarh, New Delhi, Tamil Nadu. Some of the participating college students were from Govind Sarang Govt Law College, Bhatapara, Govt. PD College of Arts and Commerce, Govt. Durg Science College, Shankar Rao Chawan Pune College Program, Delhi College of Arts and Commerce etc was successful and achieved its objectives.


Convener


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